



**Position Title:** Winter Program Intern 2022/23

**Location:** Mt. Bachelor and Hoodoo ski areas

**Reports to:** Program Director

**Intern Position Summary:** Assist in the delivery of Oregon Adaptive Sports program activities, including attending mandatory training, delivering instruction, facilitating our Ski for Life program, and assisting in coordinating one on-snow event. Successfully maintain and complete one seasonal data entry project. Seasonal interns will work directly with OAS participants and volunteers on the snow in alpine, winter conditions. This is a physically and mentally challenging job that is at the forefront of the OAS mission.

OAS is an equal opportunity employer and is committed to creating an inclusive organizational environment. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or Veteran status.

**Summary of duties and responsibilities:**

- Participate in on-snow adaptive ski and snowboard trainings for OAS staff and volunteers
- Facilitate on-snow adaptive ski and snowboard experiences for OAS participants in the OAS Ski For Life program during winter season, up to 2 times/week
- Assist in the facilitation of Ski For Life program, up to 2 times/week
- Accurately input and maintain current data for Ski for Life program
- Help plan, execute and provide follow-up for our Jr Racers/Ellie Bartlett ski event at Hoodoo, in conjunction with staff and volunteers
- Create a basic lesson plan matched to each student's ability and goals.
- Communicate instructions to students during the lesson
- Complete progress notes following each lesson.
- Properly maintain equipment upkeep and organization.
- Effectively engage volunteers in lessons and encourage others to volunteer with OAS.
- Implement and supervise safety/risk management protocols in a caring and fun environment for participants, volunteers and staff.
- Adhere to OAS Alpine Policies and Procedures.
- Adhere and educate others on the Skier Responsibility Code.

**General/Other:**

- Be a positive representative of OAS programs, events, & activities in the community.
- Communicate clearly, honestly, and respectfully with all OAS community members.
- Comply with all Oregon Adaptive Sports policies and procedures.
- Participate fully as a member of the Oregon Adaptive Sports staff and volunteer team.
- Other duties as specified.

**Essential Intern Functions:**

- Excellent interpersonal communication skills.
- Ability to participate in and facilitate outdoor recreation activities
- Able to attend all required meetings, training and satisfy the work schedule needed by OAS.
- Commitment to a positive, fun, and team-oriented working environment.
- Successful completion of a background check.
- Excellent communication skills: Proficient at speaking, reading and writing English.
- Ability to consistently lift, carry, and load equipment that weighs 75lbs including adaptive sit-skis and other sports equipment.

**Hours:**

Required training: approximately **40** hours

Event planning, preparation and wrap-up: approximately **20** hours

Data entry: approximately **20** hours

Instruction & Facilitation: approximately **120** hours

**Benefits:**

- Full season pass to Mt Bachelor.
- Full season pass to Mt Bachelor shuttle bus from Bend, OR.
- Paid training.
- Reimbursement for PSIA dues and most certifications.
- Access to pro-deals with outdoor industry retailers.
- Frequent social and appreciation events.

**Status:** Seasonal; non-exempt. Bulk of work occurs early December through the end of March.

**Pay Rate:** Interns will be compensated at Oregon minimum wage of \$13.50/hour.

**How to Apply:** Please submit a resume and brief cover letter to [hire@oregonadaptivesports.org](mailto:hire@oregonadaptivesports.org).

Please note that Oregon is an “at will” employment state, the terms described here do not create any contractual rights to either a term or position of employment. All OAS employees are expected to work their scheduled shifts barring any resort closures or extreme weather limitations. Employee hours are based on program demand and in the event of a lapse of resort operation or other factors causing an unexpected drop in programming there may be a resulting reduction in available work or alterations to the employee’s term of employment